Izaak Walton Killam Memorial Postdoctoral Research Fellowship

# Nomination guide for the 2018 competition (application deadline November 17, 2017)

Please enquire with individual departments and units regarding internal deadlines.

## Selecting the Nominee

After each department or unit’s individual deadline has passed, the department or unit is asked to convene a local committee to review applications received.

The search is for a candidate whose work is beyond “excellent,” and whose research is convincingly innovative and ground-breaking. It is crucial not only to assert distinctiveness but also to show the committee at Graduate and Postdoctoral Studies how the candidate’s work is exceptional.

Each [department or unit](#_Units_that_may) at the Vancouver campus may forward **one nomination** (UBC Okanagan may forward **three** nominations) to the Killam Postdoctoral Fellowships and Prizes Committee, via Graduate and Postdoctoral Studies. Most importantly, the committee relies heavily on the department or unit’s judgment to best determine the quality of the candidate and the “fit” with the department or unit’s research programs.

Departments and units must notify those applicants who are not nominated to Graduate and Postdoctoral Studies of their status in the competition.

#### A Note about Benefits

Killam Postdoctoral Fellows are entitled to benefits, but it will depend whether or not they receive a stipend from the Killam Trusts.  If they do not receive a Killam stipend because they are also receiving a higher valued award (i.e. Banting), then it is the PI’s responsibility to ensure they or their unit have the funding to cover these expenses.  For more information please consult the [*benefits website*](http://www.hr.ubc.ca/wellbeing-benefits/benefits/getting-started/eligibility/faculty/) and for sample costs please refer to the [*benefits cost calculator*](http://payrollintranet.ubc.ca/calculators/benefitscostcalculator.htm).

### Okanagan campus

1. UBCO will require potential Killam applicants to submit a Letter of Intent (LOI) to the Office of Research Services (ORS) by **October 13, 2017**. Applicants are required to submit a one-page summary of their program of research as well as a [Vanier-Banting CCV](#CCV), and faculty supervisors must submit a two-page summary of their program of mentorship, institutional resources, and training environment. There will be no adjudication at the LOI stage, but applicants and faculty supervisors will receive feedback and suggestions on how to proceed to completion of the full application. LOIs will be returned to each applicant, their supervisor and the Associate Dean Research of the Faculty.
2. Full applications, including all attachments, are due to ORS by ***12:00 PM (noon) on Tuesday November 7, 2017***.
3. ORS will convene a committee, chaired by the Vice-Principal Research and Innovation, to review nominations received. UBC Okanagan may forward three nominees to Graduate and Postdoctoral Studies by the 4:00 PM deadline on Friday, November 17, 2017.
4. In previous years, Killam post-doctoral applications have been limited to one per unit on the UBCO campus. This restriction has been removed, and units are now permitted to submit their best applicants to the UBCO-internal competition. **Please note: UBCO will still submit the overall top three applications to UBC Vancouver for consideration.**
5. ORS will notify applicants who were not recommended to Graduate and Postdoctoral Studies of their status.

## Nomination Form

Instead of preparing a covering letter, each department or unit is asked to complete the nomination form, which is available online at <http://www.postdocs.ubc.ca/award/killam-postdoctoral-research-fellowship> under the Files section at the bottom of the page. The information provided on this form is extremely important to the adjudication committee.

## Preparing the Nomination Package

The department or unit should submit itsnomination package to UBC Workspace for the nominee. **Please email the Killam Assistant** [killam.fellowships@ubc.ca](mailto:killam.fellowships@ubc.ca) **if you plan to submit a nomination**, and a folder will be created for your department/unit in Workspace. You will then receive automated instructions for uploading your nomination when you are ready. ***Please do not put your Killam Postdoc nomination in your Awards folder***.

### The nomination package must include:

1. The nomination form
2. The applicant’s materials, including the following items (in the order shown):
   * 1. the applicant’s signed application form
     2. the research proposal (maximum of two pages)
     3. the one page of ancillary materials (if applicable)
     4. the personal statement (maximum of one page)
     5. the one page of special circumstances (if applicable)
     6. the applicant’s curriculum vitae from the [Canadian Common CV](https://ccv-cvc.ca/indexresearcher-eng.frm) site
        + Health – use CIHR Academic version
        + Science and Engineering – use NSERC Researcher version
        + Social Sciences and Humanities – use SSHRC version
     7. the proposed UBC supervisor’s letter of support
     8. three signed letters of reference
     9. all undergraduate and graduate transcripts, degree confirmations, and English translations
     10. confirmation of PhD enrollment and progress (if the applicant has not completed his/her PhD)

Please keep all of the nominee’s original documents and envelopes. Should the nominee go forward to the adjudication committee, the original application and documentation will be requested by Graduate & Postdoctoral Studies at that time.

Please note: Please include the reverse side of transcripts when scanning.

Completed nomination packages must arrive in the Graduate and Postdoctoral Studies Killam Workspace Box by **4:00 PM on Friday, November 17, 2017**.

Please direct questions to [killam.fellowships@ubc.ca](mailto:killam.fellowships@ubc.ca).

### Units from UBC Vancouver that may submit nominations to the Killam Postdoctoral Fellowships competition

| Units that may submit nominations to the Fall 2018 Killam Postdoctoral Fellowships competition | | | |
| --- | --- | --- | --- |
| Each unit may submit **one** nomination | | | |
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| Faculty | Nominating Unit | Unit Code | Website |
| APSC | Biomedical Engineering | BMEG | [www.bme.ubc.ca](http://www.bme.ubc.ca/) |
| APSC | Chemical and Biological Engineering | CHBE | [www.chbe.ubc.ca](http://www.chbe.ubc.ca/) |
| APSC | Civil Engineering | CIVL | [www.civil.ubc.ca](http://www.civil.ubc.ca/) |
| APSC | Community and Regional Planning | PLAN | [www.scarp.ubc.ca](http://www.scarp.ubc.ca/) |
| APSC | Electrical and Computer Eng | EECE | [www.ece.ubc.ca](http://www.ece.ubc.ca/) |
| APSC | Mechanical Engineering | MECH | [www.mech.ubc.ca](http://www.mech.ubc.ca/) |
| APSC | Metals and Materials Engineering | MTRL | [www.mtrl.ubc.ca](http://www.mtrl.ubc.ca/) |
| APSC | Mining and Mineral Process Engineering | MINE | [www.mining.ubc.ca](http://www.mining.ubc.ca/) |
| APSC | Nursing | NURS | [www.nursing.ubc.ca](http://www.nursing.ubc.ca/) |
| APSC | School of Architecture and Landscape Architecture | SALA | [www.sala.ubc.ca](http://www.sala.ubc.ca/) |
| ARTS | Anthropology | ANTH | [www.anth.ubc.ca](http://www.anth.ubc.ca/) |
| ARTS | Art History, Visual Art and Theory | AHVA | [www.ahva.ubc.ca](http://www.ahva.ubc.ca/) |
| ARTS | Asian Studies | ASIA | [www.asia.ubc.ca](http://www.asia.ubc.ca/) |
| ARTS | Central, Eastern and Northern European Studies | CENE | [www.cenes.ubc.ca](http://www.cenes.ubc.ca/) |
| ARTS | Classical, Near Eastern, and Religious Studies | CNRS | [www.cnrs.ubc.ca](http://www.cnrs.ubc.ca/) |
| ARTS | Creative Writing | CRWR | [www.creativewriting.ubc.ca](http://www.creativewriting.ubc.ca/) |
| ARTS | Economics | ECON | [www.economics.ubc.ca](http://www.economics.ubc.ca/) |
| ARTS | English | ENGL | [www.english.ubc.ca](http://www.english.ubc.ca/) |
| ARTS | French, Hispanic and Italian Studies | FHIS | [www.fhis.ubc.ca](http://www.fhis.ubc.ca/) |
| ARTS | Gender, Race, Sexuality and Social Justice | GRSJ | [www.grsj.arts.ubc.ca](http://www.grsj.arts.ubc.ca/) |
| ARTS | Geography | GEOG | [www.geog.ubc.ca](http://www.geog.ubc.ca/) |
| ARTS | History | HIST | [www.history.ubc.ca](http://www.history.ubc.ca/) |
| ARTS | Journalism | JOUR | [www.journalism.ubc.ca](http://www.journalism.ubc.ca/) |
| ARTS | Library, Archival and Information Studies | LAIS | [www.slais.ubc.ca](http://www.slais.ubc.ca/) |
| ARTS | Linguistics | LING | [www.linguistics.ubc.ca](http://www.linguistics.ubc.ca/) |
| ARTS | Liu Institute | LIU | [liu.arts.ubc.ca](http://www.liu.arts.ubc.ca/) |
| ARTS | Music | MUSC | [www.music.ubc.ca](http://www.music.ubc.ca/) |
| ARTS | Philosophy | PHIL | [www.philosophy.ubc.ca](http://www.philosophy.ubc.ca/) |
| ARTS | Political Science | POLI | [www.politics.ubc.ca](http://www.politics.ubc.ca/) |
| ARTS | Psychology | PSYC | [www.psych.ubc.ca](http://www.psych.ubc.ca/) |
| ARTS | Social Work | SOWK | [www.socialwork.ubc.ca](http://www.socialwork.ubc.ca/) |
| ARTS | Sociology | SOCI | [www.soci.ubc.ca](http://www.soci.ubc.ca/) |
| ARTS | Theatre and Film | THFL | [www.theatrefilm.ubc.ca](http://www.theatrefilm.ubc.ca/) |
| COMM | Commerce | COMM | [www.sauder.ubc.ca](http://www.sauder.ubc.ca/) |
| DENT | Dental Science | DENT | [www.dentistry.ubc.ca](http://www.dentistry.ubc.ca/) |
| EDUC | Curriculum and Pedagogy | EDCP | [www.edcp.educ.ubc.ca](http://www.edcp.educ.ubc.ca/) |
| EDUC | Educational and Counselling Psychology and Special Education | ECPS | [www.ecps.educ.ubc.ca](http://www.ecps.educ.ubc.ca/) |
| EDUC | Educational Studies | EDST | [www.edst.educ.ubc.ca](http://www.edst.educ.ubc.ca/) |
| EDUC | Kinesiology | HKIN | [www.kin.educ.ubc.ca](http://www.kin.educ.ubc.ca/) |
| EDUC | Language and Literacy Education | LLED | [www.lled.educ.ubc.ca](http://www.lled.educ.ubc.ca/) |
| FRST | Forestry | FRST | [www.forestry.ubc.ca](http://www.forestry.ubc.ca/) |
| GRAD | Interdisciplinary Studies | INDS | [www.isgp.ubc.ca](http://www.isgp.ubc.ca/) |
| LAW | Law | LAW | [www.allard.ubc.ca](http://www.allard.ubc.ca/) |
| LFS | Applied Animal Biology | AABI | [www.awp.landfood.ubc.ca](http://www.awp.landfood.ubc.ca/) |
| LFS | Food Science | FOOD | [www.landfood.ubc.ca/research/food-science-group](http://www.landfood.ubc.ca/research/food-science-group) |
| LFS | Human Nutrition | HUNU | [www.vitamins.landfood.ubc.ca](http://www.vitamins.landfood.ubc.ca/) |
| LFS | Plant Science | PLNT | [www.landfood.ubc.ca](http://www.landfood.ubc.ca/) |
| LFS | Soil Science | SOIL | [www.landfood.ubc.ca](http://www.landfood.ubc.ca/) |
| MEDI | Anesthesiology, Pharmacology, & Therapeutics | PCTH | [www.apt.med.ubc.ca](http://www.apt.med.ubc.ca/) |
| MEDI | Audiology and Speech Sciences | AUDI | [www.audiospeech.ubc.ca](http://www.audiospeech.ubc.ca/) |
| MEDI | Biochemistry and Molecular Biology | BIMB | [www.biochem.ubc.ca](http://www.biochem.ubc.ca/) |
| MEDI | Cellular and Developmental Biology | CELL | [www.cell.med.ubc.ca](http://www.cell.med.ubc.ca/) |
| MEDI | Dermatology and Skin Science | DERM | [www.derm.med.ubc.ca](http://www.derm.med.ubc.ca/) |
| MEDI | Experimental Medicine | MEDX | [www.exp.med.ubc.ca](http://www.exp.med.ubc.ca/) |
| MEDI | Family Practice | FAMP | [www.familymed.ubc.ca](http://www.familymed.ubc.ca/) |
| MEDI | Genetic Counseling | GECN | [www.medgen.med.ubc.ca/genetic-counselling](http://www.medgen.med.ubc.ca/genetic-counselling) |
| MEDI | Interdisciplinary Oncology | ONCO | [www.iop.ca](http://www.iop.ca/) |
| MEDI | Medical Genetics | MEDG | [www.medgen.med.ubc.ca](http://www.medgen.med.ubc.ca/) |
| MEDI | Medicine | MEDI | [www.medicine.med.ubc.ca](http://www.medicine.med.ubc.ca/) |
| MEDI | Neuroscience | NRSC | [www.neuroscience.ubc.ca](http://www.neuroscience.ubc.ca/) |
| MEDI | Obstetrics and Gynaecology | OBST | [www.obgyn.ubc.ca](http://www.obgyn.ubc.ca/) |
| MEDI | Occupational Therapy | OT | [www.osot.ubc.ca](http://www.osot.ubc.ca/) |
| MEDI | Ophthalmology and Visual Sciences | OPTH | [www.ophthalmology.med.ubc.ca](http://www.ophthalmology.med.ubc.ca/) |
| MEDI | Orthopaedic Surgery | ORTH | [www.orthopaedics.med.ubc.ca](http://www.orthopaedics.med.ubc.ca/) |
| MEDI | Pathology/Laboratory Medicine | PATH | [www.pathology.ubc.ca](http://www.pathology.ubc.ca/) |
| MEDI | Pediatrics | PEDI | [www.pediatrics.med.ubc.ca](http://www.pediatrics.med.ubc.ca/) |
| MEDI | Physical Therapy | PT | [www.physicaltherapy.med.ubc.ca](http://www.physicaltherapy.med.ubc.ca/) |
| MEDI | Psychiatry | PSYT | [www.psychiatry.ubc.ca](http://www.psychiatry.ubc.ca/) |
| MEDI | Radiology | RADI | [www.radiology.med.ubc.ca](http://www.radiology.med.ubc.ca/) |
| MEDI | School of Population and Public Health | SPPH | [www.spph.ubc.ca](http://www.spph.ubc.ca/) |
| MEDI | Surgery | SURG | [www.surgery.med.ubc.ca](http://www.surgery.med.ubc.ca/) |
| MEDI | Urologic Sciences | UROL | [www.urology.med.ubc.ca](http://www.urology.med.ubc.ca/) |
| PHAR | Pharmaceutical Science | PHAR | [www.pharmsci.ubc.ca](http://www.pharmsci.ubc.ca/) |
| SCIE | Bioinformatics | BIOF | [www.bioinformatics.ubc.ca](http://www.bioinformatics.ubc.ca/) |
| SCIE | Botany | BOTA | [www.botany.ubc.ca](http://www.botany.ubc.ca/) |
| SCIE | Chemistry | CHEM | [www.chem.ubc.ca](http://www.chem.ubc.ca/) |
| SCIE | Computer Science | CPSC | [www.cs.ubc.ca](http://www.cs.ubc.ca/) |
| SCIE | Earth and Ocean Sciences | EOSC | [www.eoas.ubc.ca](http://www.eoas.ubc.ca/) |
| SCIE | Genome Science and Technology | GSAT | [www.gsat.ubc.ca](http://www.gsat.ubc.ca/) |
| SCIE | Mathematics | MATH | [www.math.ubc.ca](http://www.math.ubc.ca/) |
| SCIE | Microbiology and Immunology | MICB | [www.microbiology.ubc.ca](http://www.microbiology.ubc.ca/) |
| SCIE | Physics and Astronomy | PHYS | [www.phas.ubc.ca](http://www.phas.ubc.ca/) |
| SCIE | Resource Management/ Environmental Studies | RMES | [www.ires.ubc.ca](http://www.ires.ubc.ca/) |
| SCIE | Statistics | STAT | [www.stat.ubc.ca](http://www.stat.ubc.ca/) |
| SCIE | Zoology | ZOOL | [www.zoology.ubc.ca](http://www.zoology.ubc.ca/) |