Izaak Walton Killam Memorial Postdoctoral Research Fellowship

Nomination Form

(to be completed by UBC departments and units)

## General Instructions

The goal of the Killam Postdoctoral Research Fellowships program is to bring outstanding scholars from around the world to UBC in order to engage in innovative research that will enhance interdisciplinary collaborations and help establish them in leadership positions in the academic and wider community.

The information provided on this form is extremely important to the university adjudication committee. It is designed to be completed on your computer using the “TAB” key to navigate through the document, and it is not expected that the entire space available will be filled for each section. Once you have completed and saved your nomination form, then please “save as” a PDF, and upload the PDF to Workspace along with your nominee’s documentation.

Deadline for submission of nominations to Graduate and Postdoctoral Studies online via [**UBC Workspace**](https://files.workspace.ubc.ca) is 5:00 PM on Friday, November 8, 2019. Please email the Killam Assistant [killam.fellowships@ubc.ca](mailto:killam.fellowships@ubc.ca) if you plan to submit a nomination, and a folder will be created for your department/unit in Workspace. You will then receive automated instructions for uploading your nomination.

Please direct questions to [killam.fellowships@ubc.ca](mailto:killam.fellowships@ubc.ca).

### Part A – Nominee Information

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| **Last Name** (family name) |  | |
| Given Name(s) |  | |
| Title of Research Project |  | |
| Category | **Arts** (including social sciences and humanities) | **Science** (including engineering and health sciences) |

### Part B – UBC Host Information

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| Name of Department or Unit |  | |
| Person Responsible for Nomination (e.g., Department Head) | Name | Title: |
| Email: | |
| Proposed Supervisor | Name | Title: |
| Email: | |
| Administrative Staff Contact (e.g., Head’s Assistant) | Name | Title: |
| Email: | |

### Part C – Number of other applicants

How many other applications did your department receive?

### Part D – Information about the internal selection process and opportunities for the Postdoc

Please outline:

* the internal selection process
* any evaluation criteria that were considered in addition to those criteria listed on the [Killam Postdoctoral Research Fellowship website](http://www.postdocs.ubc.ca/award/killam-postdoctoral-research-fellowship).
* the resources and/or professional development opportunities that the department or unit will provide for the nominee

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### Part E – Additional information to assist adjudicators

Please explain the publication expectations for this (sub)discipline to assist adjudicators in comparing candidates from different fields. For example:

* What are the norms in terms of research output for someone who is completing a PhD in this department vs someone who has been a postdoc for a year? How many publications would you expect from someone at this stage in their career?
* Comment specifically on the relative value of peer-reviewed journal articles versus presentations at conferences.
* List the top 5 journals in your nominee’s sub-discipline/specific field, and the journals’ impact factor if you think the impact factor is a helpful metric for this field.

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### Part F – Rationale for the choice of the nominee

For guidance, please comment on:

* the merits of the nominee
* the qualities of the research project (e.g., clarity, originality, potential significance, feasibility, suitability of location etc.)
* the ‘fit’ of the proposed research to the host department or unit
* the “fresh intellectual insights” the nominee will bring to UBC

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### Part G – Information about the reference letters and if applicable, current UBC PDF appointment

Please provide:

* an assessment of, or context for, the reference letters
* if applicable, a justification for extending a postdoctoral fellow appointment at UBC

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