Application Form

(to be completed by applicants)

#### This application must be submitted to your [proposed department](https://www.postdocs.ubc.ca/award/killam-postdoctoral-research-fellowship) (refer to the Application Guide on the Killam [webpage](https://www.postdocs.ubc.ca/award/killam-postdoctoral-research-fellowship)), and not to the Faculty of Graduate and Postdoctoral Studies.

The application form is designed to be completed on your computer using the “TAB” key to navigate through the document. Save it as a PDF for submission to your department.

## Part A – Applicant’s Declaration

I      , declare that the information contained on this form and its attachments is complete and accurate to the best of my knowledge as of the date below.

I agree to inform the UBC department or unit to which I am making my application **AND** UBC Graduate and Postdoctoral Studies ([killam.fellowships@ubc.ca](mailto:killam.fellowships@ubc.ca)) in writing of any change to the following information as may occur.

Date:

## Part B – Applicant’s Information

**Please enter your full legal names in the fields below.** Names entered must correspond with the names on your passport. For Canadian citizens and permanent residents, the names must correspond to your Canadian Social Insurance Number (SIN) card. If you have a preferred name for correspondence purposes, indicate the name in parentheses beside your legal name(s).

|  |  |  |
| --- | --- | --- |
| **Last Name** (family name) |  | |
| Given Name(s) |  | |
| Email Address |  | |
| Telephone Number(s)  with country and area codes | Primary: | Alternate: |
| Date of Birth  (i.e. September 1, 1980) |  | |
| Citizenship | Canadian Citizen  Permanent Resident of Canada (Landed Immigrant)  National of (country of citizenship): | |

## Part C – Proposed Research Project

|  |  |
| --- | --- |
| ACADEMIC DISCIPLINE |  |
| TITLE OF RESEARCH PROJECT |  |
| **summary of research proJECT** (in clear, plain language; within the space provided) |  |
| PROPOSED UBC DEPT OR UNIT |  |
| PROPOSED UBC SUPERVISOR |  |
| REASONS FOR WANTING TO COME TO UBC  (within the space provided) |  |
| PROPOSED START DATE\* |  |
| Date PhD received/expected  (requirements completed, not conferral date) |  |

\* Fellowships offered through this competition must begin no earlier than May 1, 2025 and no later than January 2, 2026. If you wish to start your fellowship on May 1, 2025, you must have completed requirements for your PhD no earlier than April 30, 2023.

## Part D – External Awards

Please list all postdoctoral awards and fellowships you have applied for, along with anticipated values and start and end dates. If you are not applying for external funding, please enter “N/A” (not applicable) in the table. Please ensure that awards that have been previously granted and ones that you currently hold are listed on your CV.

Preference will be given to applicants with no previous postdoctoral award; however, you are encouraged to apply for other awards to be held concurrently with the Killam fellowship and which are either tenable at or transferable to UBC.

If you are successful in obtaining both a Killam fellowship and other external postdoctoral awards, you are expected to accept the external funding, and **take up the external award within six months of the earliest possible external award start date**. Graduate and Postdoctoral Studies will provide a supplement to make up the difference to the full value of the regular Killam stipend, provided that this protocol is in keeping with the regulations of the agency granting the other award. You will still be entitled to the designation Killam Fellow.

|  |  |  |  |
| --- | --- | --- | --- |
| Source / Funding Agency | Start and End Dates of Award | ANNUAL Value and Currency  (if known) | STATUS |
|  |  |  | Applied  Date results expected?  Awarded – Start date? |
|  |  |  | Applied  Date results expected?  Awarded – Start date? |
|  |  |  | Applied  Date results expected?  Awarded – Start date? |

Please include a copy of this checklist with your application.

## Part E – Final Checklist

Applicant’s Full Name:

|  |  |
| --- | --- |
| Item | INCLUDED |
| Completed, signed, and dated application form |  |
| Research proposal (maximum of two pages) |  |
| Ancillary materials (optional, maximum of one page) |  |
| Personal statement (maximum of one page) |  |
| Special circumstances (maximum of one page) |  |
| Curriculum vitae from the [Canadian Common CV](https://ccv-cvc.ca/indexresearcher-eng.frm) site (Vanier-Banting CCV template) |  |
| Letter of support from proposed UBC supervisor |  |
| Letters of reference (provide referee’s name and institution): |  |
| 1. |  |
| 2. |  |
| 3. |  |
| All undergraduate and graduate official transcripts or degree confirmations, with translations as necessary. Transcripts must be up to date and official (but can be scans).  If a PhD transcript is unavailable:   * A PhD degree confirmation of conferral letter OR a confirmation of enrollment and progress letter, with the anticipated date of completion. |  |