



BANTING POSTDOCTORAL FELLOWSHIPS PROGRAM UBC Internal Cover Form and Submission Checklist

Candidates must email a completed Banting Postdoctoral Fellowship application, **including** the UBC Internal Cover Form, in the order listed on **page 3** in one (1) single PDF document to postdoctoral.fellows@ubc.ca by **FRIDAY, AUGUST 11, 2017 at 10:00 AM PDT NO EXCEPTIONS.**

INCOMPLETE APPLICATIONS OR APPLICATIONS THAT DO NOT FOLLOW THE FORMATTING GUIDELINES SET OUT BY THE BANTING POSTDOCTORAL FELLOWSHIPS PROGRAM WILL NOT BE ACCEPTED.

PART A: APPLICANT INFORMATION

Last Name:	
First Name:	
Email Address:	
Telephone Number:	<i>(Please include country and area codes.)</i>
Gender: <i>For demographic purposes only.</i>	I identify as... <input type="checkbox"/> Man <input type="checkbox"/> Woman <input type="checkbox"/> Please specify:
Citizenship: <i>For demographic purposes only.</i>	<input type="checkbox"/> Canadian Citizen <input type="checkbox"/> Other, Please Specify:
Doctoral Degree Type:	<input type="checkbox"/> PhD <input type="checkbox"/> MD <input type="checkbox"/> DDS
Name and Country of Institution Conferring Degree¹:	
Date of Fulfillment, or Expected Fulfillment, of Degree Requirements²:	<i>(Day, Month, Year; eg. July 1, 2017)</i> Note: This is the date that you completed all steps required for obtaining your degree (e.g., thesis defence corrections and thesis deposition); not the convocation date. Please ensure that this date matches the dates indicated on your CCV and on the Fulfillment of Degree Requirements Form.
Current Institution/Location³:	
Do you currently hold a CIHR, NSERC or SSHRC Postdoctoral Fellowship?	<input type="checkbox"/> No <input type="checkbox"/> Yes, the fellowship end date is Note: As per the Banting eligibility requirements , the funding must end before September 30, 2018 and prior to the start of the Banting Postdoctoral Fellowship.
Do you hold a tenure-track or tenured faculty position?	<input type="checkbox"/> No <input type="checkbox"/> Yes <i>(Please review the Banting eligibility requirements.)</i>
How did you hear about the UBC Internal Banting Competition?	<input type="checkbox"/> PDFO <input type="checkbox"/> Supervisor/PI <input type="checkbox"/> Please specify:

¹ If the institution conferring the degree is UBC, you must provide justification as to the [exceptionally rare circumstance](#) why your proposed research must remain within the UBC PhD research environment.

² If the degree will be conferred outside the Banting [eligibility window for degree completion](#), you must provide justification as to the [extension of the eligibility window](#) for degree completion.

³ If you are currently at UBC, you must provide justification as to the [exceptionally rare circumstance](#) why your proposed research must remain within the UBC research environment.



PART B: PROPOSAL INFORMATION

Please indicate the [tri-council agency](#) expected to review the application:

CIHR

NSERC

SSHRC

Proposed Title of Research Proposal (maximum of 640 characters):

Lay Title (maximum of 200 characters):

Provide a title that is accessible to a lay audience

Lay Abstract (maximum of 2000 characters):

Provide a summary of your research proposal written in clear, plain language. It should be written in non-technical terms that can be clearly understood by reviewers/readers with various areas of expertise (i.e., minimal academic terminology and references to methodology). Using simple terms, briefly describe the nature of the work to be done. Indicate why and to whom the research is important, the anticipated outcomes and how your field and Canada will benefit.

PART C: SUPERVISOR INFORMATION

Supervisor Last Name:	
Supervisor First Name:	
Email Address:	
Telephone Number:	
Faculty/College:	
Department/School:	The academic unit at UBC where the Supervisor is appointed. These should be the formal group to which the supervisor submits grants for approval.
Supervisor Location:	
If Other, please specify:	



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APPLICATION COMPONENTS

- 1) **UBC Internal Cover Form**
 - Please refer to [Postdoctoral Fellows Office website](#)
- 2) **Canadian Common CV (Vanier-Banting Academic Template)**
 - Please refer to [Canadian Common CV](#)
- 3) **Significance of research contributions**
 - Please refer to the [Banting Postdoctoral Fellowships Application Guide \(task 7\)](#)
- 4) **Significance of leadership contributions**
 - Please refer to the [Banting Postdoctoral Fellowships Application Guide \(task 7\)](#)
- 5) **Fulfillment of Degree Requirements Form**
 - Please refer to [Banting Postdoctoral Fellowships Application Guide \(task 7\)](#)
- 6) **If applicable, Special circumstances**
 - Please refer to the [Banting Postdoctoral Fellowships Application Guide \(task 7\)](#)
- 7) **Research Proposal**
 - Please refer to the [Banting Postdoctoral Fellowships Application Guide \(task 10\)](#)
- 8) **Bibliography**
 - Please refer to the [Banting Postdoctoral Fellowships Application Guide \(task 10\)](#)
- 9) **Supervisor's Statement**
 - Please refer to the [Banting Postdoctoral Fellowships Application Guide \(task 10\)](#)

APPLICATION SUBMISSION

Do you meet the [eligibility requirements](#) set out by the Banting Postdoctoral Fellowships Program?

Are the dates provided on the **UBC Internal Cover Form**, **Canadian Common CV**, and **Fulfillment of Degree Requirements Form** consistent and accurate?

Does your application comply with Banting's [Presentation standards for attached documents](#)?

For information about the **Banting Postdoctoral Fellowships Program**, visit <http://banting.fellowships-bourses.gc.ca>.

For questions pertaining to the **UBC Internal Banting Competition**, email the PDFO at postdoctoral.fellows@ubc.ca.

In the event of any discrepancies between the UBC Internal and official Banting requirements, the guidelines provided by Banting are to be considered official.