



POSTDOCTORAL FELLOWS OFFICE

SUMMER INSTITUTE IN PROJECT MANAGEMENT

**Wednesday, May 4 - Wednesday, June 22, 2022 • Six Sessions
9:00 AM - 11:00 AM • Online via Zoom**

Project Management is increasingly becoming a needed skill in both research and non-academic settings. The Summer Institute in Project Management is designed to provide a comprehensive overview of topics in research project management, including an introduction to the principles, and key elements of scope, time, cost, quality, stakeholder and risk management for projects in research.

TIME COMMITMENT AND PRE-WORK

Due to the cumulative nature of the Summer Institute in Project Management, participants are expected to attend all sessions in full. Program components include 6 two-hour sessions. In order to maximize time during each session, some pre-work will be required before each session. Program sessions are:

- **Session 1: Key Principles of Project Management**
 - Wednesday, May 4, 2022 - 9:00 AM - 11:00 AM
- **Session 2: Stakeholders and Risk**
 - Wednesday, May 18, 2022 - 9:00 AM - 11:00 AM
- **Session 3: Scope, Quality and Project Time Management**
 - Wednesday, May 25, 2022 - 9:00 AM - 11:00 AM
- **Session 4: Project Cost Management (Part 1)**
 - Wednesday, June 1, 2022 - 9:00 AM - 11:00 AM
- **Session 5: Project Cost Management (Part 2)**
 - Wednesday, June 15, 2022 - 9:00 AM - 11:00 AM
- **Session 6: Project Team Management and Project Communications Management**
 - Wednesday, June 22, 2022 - 9:00 AM - 11:00 AM

FACILITATOR: ROBYN ROSCOE

Robyn Roscoe is a certified Project Management Professional (PMP) with over 15 years of experience in the management of large health research projects, and nearly 25 years' experience in project management in the scientific and technical fields. She is committed to expanding knowledge and interest in the field of research administration and contributing to excellence in research management in BC and Canada.



postdocs.ubc.ca/events/summer-institute-project-management